

City of Greenfield  
Assessor's Meeting  
February 3, 2021

ViaWebEx

9:00am

**CALL TO ORDER:** Meeting was called to order at 9:09 am by Chair Joseph Ruggeri

**ROLL CALL OF MEMBERS:** Chair Joseph Ruggeri, Clerk Dee Letourneau, Chief Assessor Kimberly Mew, Administrative Clerk Sandra Gradoia

Chair Joseph Ruggeri read the January 26<sup>th</sup>, 2021 meeting minutes into the record.

**MOTION:** On a motion by Clerk Letourneau, second by Chair Ruggeri, it was unanimously;

**VOTED:** TO ACCEPT AND APPROVE THE JANUARY 26, 2021 MEETING MINUTES.

**PUBLIC COMMENT:**

Public comment was opened by Chair Ruggeri at 9:18 am

**NEW BUSINESS**

Mrs. Mew discussed proforma for 182 High Street. Property was tax exempt but sold and now a single family home.

**MOTION:** On a motion by Clerk Letourneau, second by Chair Ruggeri, it was unanimously;

**VOTED:** TO ACCEPT AND APPROVE PROFORMA FOR 182 HIGH STREET IN THE AMOUNT OF \$4,617.37 FOR CALENDAR YEAR 2021.

Mrs. Mew discussed Excise weeks.

**MOTION:** On a motion by Chair Ruggeri, second by Clerk Letourneau, it was unanimously;

**VOTED:** TO ACCEPT AND APPROVE MOTOR VEHICLE EXCISE ABATEMENTS FOR CALENDAR YEAR 2020, FROM JANUARY 12, 2021 TO FEBRUARY 1, 2021.

Mrs. Mew tabled commitment #7 for excise for next meeting.

Mrs. Mew discussed motor excise commitments.

**MOTION:** On a motion by Clerk Letourneau, second by Chair Ruggeri, it was unanimously;

**VOTED:** TO ACCEPT AND APPROVE MOTOR VEHICLE EXCISE COMMITMENT #101 FOR \$2,114.34, FOR CALENDAR YEAR 2021.

**MOTION:** On a motion by Clerk Letourneau, second by Chair Ruggeri, it was unanimously;

**VOTED:** TO ACCEPT AND APPROVE MOTOR VEHICLE EXCISE COMMITMENT #1 FOR \$1,399,724.81, FOR CALENDAR YEAR 2021

**REPORT RRG/OFFICE**

Mrs. Mew mentioned she and Mrs. Gradoia were working on Income and Expense, 3ABC's, Form of Lists, and building permits.

Mrs. Mew discussed Ryan Johnson from the state will be working with our office and RRG on the inspections. Overvaluation deadline has passed. The deadline was Monday, February 1, 2021. Mrs. Mew and Jeff Reynolds are in the process of going through the overvaluations.

Mrs. Mew mentioned she is working with the Mayor on our budget. We are trying to keep things the same as last year.

Chair Ruggeri inquired on the decision of when to process lot splits.

Mrs. Mew mentioned she talked with Mr. Reynolds and they will assess it depending on the quantity. They should know more in a couple of months.

**MOTION:** On a motion by Clerk Letourneau second by Chair Ruggeri, it was unanimously;

**VOTED:** TO CLOSE PUBLIC COMMENT AT 9:37 AM

**MOTION:** On a motion by Clerk Letourneau, second by Chair Ruggeri, it was unanimously;

**VOTED:** TO OPEN EXECUTIVE SESSION AT 9:38 AM

**MOTION:** On a motion by Clerk Letourneau, second by Chair Ruggeri it was unanimously;

**VOTED:** TO END EXECUTIVE SESSION AT 9:55 AM

**MOTION:** On a motion by Clerk Letourneau, second by Chair Ruggeri, it was unanimously;

**VOTED:** TO ADJOURN AT 9:55 AM

Next scheduled meeting is February 17th, 2021 via WebEx

Respectfully submitted,

Sandra Gradoia

Administrative Clerk

Greenfield Assessors

BOA/sg